

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
FEBRUARY 10, 2020
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on February 10, 2020 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, William Howatt, Ronald Krushnowski, Russell Davis.

ABSENT: Commissioners George Bowers, Jeffrey Lewis.

Brendon Kane, Boy Scout Troop 55 attended the meeting working on his citizenship to the community badge.

ANNOUNCEMENTS

The Board of Commissioners are pleased to announce that the Federal Emergency Management Agency has informed Hanover Township that it has been recertified for floodplain management activities. This will enable qualified flood insurance policy holders to receive a discount in premium costs. This is a tangible result of the flood mitigation activities Hanover Township implements to protect lives and reduce property damage. The Board would like to thank Emergency Management Coordinator Dave Lewis for his efforts with completing this recertification application.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Howatt, secc. Andrejko that the Secretary's Report for the month of January 2020 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on January 6, 2020 and January 13, 2020 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Howatt, secc. Andrejko that the Manager's Report for the month of January 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

Hanover Township
Board of Commissioners
February 10, 2020
Minutes – Page #2

DEPARTMENT REPORTS

Motion by Howatt, secc. Andrejko that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of January 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

TREASURER'S REPORT

Motion by Howatt, secc. Andrejko that the Treasurer's report for the month of January 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

MINUTES OF REORGANIZATIONAL MEETING OF JANUARY 6, 2020

Motion by Howatt, secc. Andrejko that the minutes of the Reorganizational Meeting of January 6, 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

MINUTES OF MEETING OF JANUARY 13, 2020

Motion by Howatt, secc. Andrejko that the minutes of the meeting of January 13, 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Howatt, secc. Andrejko that the communications for the month of January 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Howatt, secc. Andrejko that Marc McEvoy, Patrick Wallace, Jerry Dunn, Mike Welebob & Brandon Chafin be hired as a temporary laborer in the Public Works Department effective February 15, 2020 to March 15, 2020 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

Hanover Township
Board of Commissioners
February 10, 2020
Minutes – Page #3

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Andrejko, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader and Jeff Sabecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective February 15, 2020 to March 15, 2020 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

AUTHORIZATION TO ATTEND TRAINING – NARCOTICS TRAINING

Motion by Andrejko, secc. Krushnowski that the request of Police Chief Albert Walker for authorization of Officer Mark Stefanowicz to attend the 2020 Pennsylvania Narcotic Officers Association Training Conference from March 25, 2020 to March 27, 2020 in Harrisburg, PA for a total cost of \$424.00, be approved. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

AUTHORIZATION TO ATTEND TRAINING – ACCREDITATION COMMISSION

Motion by Andrejko, secc. Krushnowski that the request of Police Chief Albert Walker for authorization of Officer Ryan Cywinski to attend the 16th Annual Training Conference, of the Pennsylvania Chiefs of Police Association Law Enforcement Accreditation Commission from March 23, 2020 to March 25, 2020 in Harrisburg PA for a total cost of \$326.44 be approved. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

APPROVAL – 2020 CENSUS BOUNDARY VALIDATION MAP

Motion by Andrejko, secc. Krushnowski to approve the 2020 Census Boundary map data and that the Chairman is authorized to sign any and all related documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

AUTHORIZATION – FOR ADVERTISING FOR 2020 LIQUID FUELS ROAD RESTORATION PROJECT

Motion by Andrejko, secc. Krushnowski to authorize the Township Secretary to advertise for the 2020 Liquid Fuels Road Restoration Project for the following streets: Elk Street, Wilkes-Barre Street, Patrick Henry Drive. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

Hanover Township
Board of Commissioners
February 10, 2020
Minutes – Page #4

AUTHORIZATION – FOR ADVERTISING FOR 2020 MULTI MODAL GRANT ROAD RESTORATION PROJECT

Motion by Andrejko, secc. Krushnowski to authorize the Township Secretary to advertise for the 2020 Multi Modal Grant Road Restoration Project for Lee Park Avenue from Colonels Road to Alexie Road. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

AUTHORIZATION – FOR ADVERTISING FOR THE LSA GRANT SOLOMON’S CREEK INTERCEPTOR PROJECT

Motion by Andrejko, secc. Krushnowski to authorize the Township Secretary to advertise for the LSA Grant Solomon Sanitary Sewer Phase 2A & 2B Rehabilitation Project. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

AUTHORIZATION FOR SALT CONTRACT

Motion by Andrejko, secc. Krushnowski to authorize the Township Manager to submit the Department of General Services Salt Contract Participation Agreement to provide Hanover Township 1000 tons of road salt under state Contract for the August 2020 thru July 2021 Season. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

AUTHORIZATION TO ATTEND TRAINING – FIRE INSPECTION PRINCIPLES TRAINING

Motion by Andrejko, secc. Krushnowski to authorize Fire Chief Joseph Temarantz to attend the 2020 Fire Academy - Fire Inspection Principles Training Conference from February 16th thru February 20th at a cost of \$500.00. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

APPROVAL – DIVISION STREET BRIDGE REPLACEMENT PROJECT: PAYMENT APPLICATION NO. 2

Motion by Andrejko, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve Payment Application No. 2 to Fabcor Inc. in the amount of \$183,084.75 from the Capital Fund for the Division Street Bridge Replacement Project and that the Township Manager is authorized the seek reimbursement from the Community Development Grant. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

Hanover Township
Board of Commissioners
February 10, 2020
Minutes – Page #5

INVOICES – BORTON LAWSON ENGINEERING

Motion by Andrejko, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2020 – 5 through 8 for various projects in the amount of \$13,656.82. These will be paid through various funds and grants. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

APPROVAL – POLICY ON HEALTH CARE COVERAGE DURING CERTAIN LEAVES OF ABSENCE

Motion by Andrejko, secc. Krushnowski to approve, as required by Healthcare Administrator Benecon, the Hanover Township Policy on Health Care Coverage During Certain Leaves of Absence. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

APPROVAL – TALEN ENERGY AGREEMENTS

Motion by Andrejko, secc. Krushnowski to approve the Talen Energy Agreements for PPL and UGI electric, as presented by Key Energy Consulting, and that the Chairman is authorized to sign any and all related documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

ACCEPTANCE – RESIGNATION/RETIREMENT

Motion by Andrejko, secc. Krushnowski to accept the letter of resignation/retirement of Stanley Browski effective February 4, 2020. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

ACCEPTANCE – DISABILITY PENSION APPLICATION

Motion by Andrejko, secc. Krushnowski to accept the letter of application of a disability pension from Michael Ralston effective February 6, 2020 pending final review and approval from the Solicitor. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

ADD ON MOTION - APPROVAL – CHANGE ORDER & PAY APPLICATION

Motion by Andrejko, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve Change Order No. 1 and Payment Application No. 4 to Bob Harrington Inc. in the amount of \$35,702.00 from the Capital Fund for the HVAC Project. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

Hanover Township
Board of Commissioners
February 10, 2020
Minutes – Page #6

ADJOURNMENT

Motion by Andrejko, secc. Howatt to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Davis. MOTION CARRIED.

Donna M. Makarczyk, Secretary